Outpatient Upper Endoscopy – EGD (Esophago-Gastro-Duodenoscopy) Instructions

Your procedure is scheduled for _______________, _______________.
Please arrive at _______ am/pm in order to register prior to the exam.
Plan to spend 3 hours in the GI Lab from start to finish.

Diagnosis: ___________________________________

Please read carefully all the instructions TODAY and at least one week before your procedure and follow the instructions exactly. Failure to do so may result in the need to reschedule your procedure. If you have questions please call 312-695-4452 Monday – Friday, 8:00 am – 4:00 pm. After hours, we can be reached at 773-884-2760. If you need to cancel, you must call with at least 2 business days notice in order to avoid a “no show” fee.

ABOUT THE UPPER ENDOSCOPY (Esophago-Gastro-Duodenoscopy)

This procedure is a visual examination of the upper digestive tract (esophagus, stomach and duodenum) by a physician. A thin, flexible tube with a video camera at the tip is used to examine the upper GI tract. If necessary, a small piece of tissue (biopsy) can be removed for further examination under a microscope. You will be given an I.V. in the holding area. Immediately before the procedure begins you will receive I.V. medication for sedation. The test will take approximately 15 minutes to complete. After the procedure, you will be returned to the recovery area where you will be monitored for at least hour. Every effort will be made to keep your appointment at the scheduled time, but in medicine unexpected delays and emergencies may occur and your wait time may be prolonged. We give each patient the attention needed for his or her procedure.

- You may not drive, operate machinery, make important decisions, or return to work for the remainder of the day following your procedure. You may resume normal activities the next day unless the doctor states otherwise.
- You must have a responsible adult to accompany you home after the procedure. This person must pick you up in the GI Lab. If you have another Doctor’s appointment or any other testing at Northwestern Memorial Hospital after your GI Lab procedure, a responsible adult must escort you out of the GI Lab and to your appointment.
- You may not walk, take a taxi or any public transportation home unless you are accompanied by a responsible adult.
- If our staff cannot confirm that you have made safe plans for discharge after your procedure, your procedure will be cancelled.
- If you will need assistance getting home after your GI Lab procedure, you can arrange a ride home with Illinois Medi Car through Superior Ambulance Company by calling 630-832-2000. Payment for the transport must be provided prior to or at time of service and can be made over the phone at 630-832-2000. The base rate is $30 and the per mile rate is $3. If you have made Illinois Medi Car arrangements for your discharge home, please inform the GI Lab staff on the day of your procedure.

It is your responsibility to check with your insurance company to see if they require authorization prior to performing the procedure, and if required you must forward any insurance forms to our office. You should also check that Northwestern Memorial Hospital is in your insurance network.
REGARDING MEDICATION

If you are affected by any of the conditions listed below, please follow these instructions carefully.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Instructions</th>
</tr>
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<tbody>
<tr>
<td>Diabetes</td>
<td>Check with your physician regarding your dose of insulin and other diabetic medications needed the day before and the day of your procedure. Inform your doctor that you will be on clear liquids the day prior to your procedure. Check your blood sugar frequently while taking the prep solution and the morning of your procedure.</td>
</tr>
<tr>
<td>Heart Valve Replacement or History of Endocarditis</td>
<td>Prophylactic antibiotics are no longer recommended for GI procedures according to the guidelines published by the American Heart Association in 2007.</td>
</tr>
<tr>
<td>Blood Thinners: Coumadin, Plavix, Pradaxa, Xarelto, Eliquis, Savaysa, Brilanta, Effient, Lovenox</td>
<td>Ask the physician who prescribed your medicine how to take it before and after your procedure. If you cannot contact your physician, call us several days before your exam. If you take Coumadin, you may need a blood test two hours before your exam.</td>
</tr>
<tr>
<td>Iron Supplements</td>
<td>It is desirable that iron supplements be held for five days prior to your procedure.</td>
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</tbody>
</table>

RISKS OF UPPER ENDOSCOPY

Although upper endoscopy is a safe test, there are inherent risks with all medical procedures. These risks include, but are not limited to: 1) Risk of anesthesia reactions including cardiopulmonary complications. 2) Bleeding. 3) Perforation or puncture of the GI tract – a rare complication that occurs once in every several thousand procedures.

DIET

1. You may eat and drink normally until midnight before your procedure.
2. You may brush your teeth, and have small sips of clear liquids until 3 hours before your procedure, but otherwise you should not eat or drink anything after midnight the night before your exam.

WHAT TO EXPECT ON THE DAY OF YOUR UPPER ENDOSCOPY

- Wear comfortable, loose fitting clothing that is easy to step into and out of. Wear flat shoes or tennis shoes. Do not wear jewelry or bring valuables with you.
- In order to perform a successful EGD, you should not eat or drink anything after midnight the night before your exam. Your stomach must be completely empty to get a thorough examination.
- If you have anything removable in your mouth (i.e. dentures or partials) it will have to be removed for the test.
- You may take your usual medications with small sips of water. If you use inhalers, prescription eye drops or nasal sprays, you may take them as you would normally and then bring them with you.
- Please bring your completed GI LAB PATIENT QUESTIONNAIRE and MEDICATION LIST with you (see the last 3 pages of these instructions).
- Wear comfortable clothing that is easy to remove and leave jewelry and any other valuables at home.
- Please limit your visitors to 1 or 2 friends or family members. Please speak with one of the GI Lab staff members if you have a special circumstance or request.
- Parking is available in the Lavin Family Pavilion and can be accessed from either Erie Street or Ontario Street. Remember to bring your parking ticket with you for validation.
- Report to the GI Lab on the 16th Floor of the Lavin Family Pavilion to check in at the registration desk at the arrival time scheduled by your Doctor’s office.
• You will be required to show a photo ID, verify insurance information, address, phone number, and e-mail address.
• If you are concerned that you have been waiting too long after you have checked in, please speak to the front desk staff or a GI Lab staff member.
• You will be brought into the GI Lab where a nurse will review your medical history, current medication list, and that you have taken your preparation appropriately. You will be asked to put on a hospital gown. An intravenous line (IV) will be started for your sedation during the procedure. If you are female, you will be offered a free pregnancy test prior to the procedure, per hospital policy. If you have a history of falling or fainting, please tell the nurse before the IV is placed.

You may be waiting in a gowned waiting room prior to your procedure with other patients. There are many doctors that perform procedures in the GI Lab and many patients that are having a variety of procedures. If you have any concerns about a delay or your exact procedure time, please speak with one of the GI Lab staff members.

• During the procedure, your heart rate, blood pressure and oxygen level will be monitored.
• You will be required to sign a consent form with the doctor prior to your procedure.
• When your procedure is done, you will remain in the recovery room for at least 1 hour.
• You may still experience effects from the sedation, such as being tired and forgetful, for a few hours after your procedure.
• The recovery room nurse will review what you should expect to feel for the remainder of the day. If you had a colonoscopy, this includes feeling some gas pain. If you have had an upper endoscopy, you may have a sore throat.
• After the procedure, you will receive preliminary results and follow-up instructions.
• When you leave the GI Lab, please remember to take all of your belongings and your discharge instructions.
• About 3 days after your procedure, you will receive a patient satisfaction form via e-mail. Please complete this, as your feedback is valuable to our operation.

Please let us know if you will require special assistance while you are in the GI Lab for your procedure. This includes having difficulty with starting IV’s, requiring a language interpreter, requiring assistance with walking, changing clothing, or any other special request please contact the GI LAB Clinical Coordinator at 312-926-7614.
GI LAB PATIENT QUESTIONNAIRE

Refer to Reminder below before completing this form. Thank you for choosing Northwestern Memorial Hospital for your GI Lab procedure. Please fill out this form and bring it with you the day of the procedure. Please answer each question. This allows us to provide you with the best possible care.

(Please print)

Patient Name ____________________________ Date of Birth ______________ Date of Procedure ______________

Name of Primary Care Physician ____________________________ Fax Number ______________

Address ____________________________________________ Phone Number ______________

Procedure and Related Information: * Procedure normally requires sedation

☐ Flexible Sigmoidoscopy ☐ ERCP*
☐ Colonoscopy* ☐ Liver Biopsy*
☐ Upper Endoscopy (EGD)* ☐ Esophageal/Rectal/Small Bowel Manometry
☐ Endoscopic Ultrasound/Fine Needle Aspiration* ☐ 24-hour Ambulatory pH Study
☐ Other ____________________________________________

Reason for visit? ____________________________________________

Please list the date of your last colonoscopy ____________________________ (Month) ___________ (Year)

Please list the date of your last upper endoscopy (EGD) ____________________________

When was the last time you ate solid food? Date ____________________________ Time ____________________________

When was the last time you drank liquid? Date ____________________________ Time ____________________________

If your test required a bowel preparation, what preparation did you take? ____________________________________________

Did you complete the preparation? ☐ Yes ☐ No—how much did you complete? ____________________________________________

On the day of your procedure, will you have any of the following: (Please circle) Dentures, Removable Bridgework, Glasses, Hearing Aide, Walker, Cane, Wheelchair, Prosthetics, Other ____________________________

Family/Friends/Transportation:

Who will be waiting for you during the procedure and/or taking you home afterwards?

Name ____________________________________________ Relationship ____________________________

Daytime contact number(s) ____________________________________________

Verified by Admitting Nurse ____________________________ Date ____________________________ Time ____________________________

Reminder: Per NMH Policy, after receiving any amount of sedation, you MUST have a responsible adult accompany you home after your procedure. You will not be discharged for any reason without an escort.

- If the admitting staff cannot verify your ride home, your procedure will be cancelled.
- You may not walk or take a cab/Uber/CTA home.
- You may not leave the GI Lab unaccompanied for any other appointments you have within NMH.

If your home is within the set service area of Superior Ambulance Company, you may make arrangements for them to take you home for an additional fee (contact Superior for pricing). If you would like to arrange this service, please call 312.926.5988 to make arrangements. Payment will be required at the time of service.

Complete both sides of form
### Do you take?

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
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<tbody>
<tr>
<td>☐</td>
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</tbody>
</table>

### Past/Present History:

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>
| ☐   | ☐  | Are you currently experiencing pain? ____________
| ☐   | ☐  | Is your pain chronic? ____________ Location ____________
| ☐   | ☐  | Please rate your pain – 0 (no pain) to 10 (worst pain) ____________
| ☐   | ☐  | Have you or has anyone in your family ever had reactions to the medications given to you during any procedures or surgery? ____________
| ☐   | ☐  | Please describe ____________
| ☐   | ☐  | Allergies (such as drug, food, latex): Please list ____________
| ☐   | ☐  | Reaction ____________
| ☐   | ☐  | Have you experienced a fall in the last 12 months? Please describe ____________
| ☐   | ☐  | Have you ever fainted, felt dizzy or nauseous after having your blood drawn or an IV started? ____________
| ☐   | ☐  | Diabetes: If yes, do you take insulin or pills? ____________
| ☐   | ☐  | Did you take your blood sugar level the day of your procedure? ____________
| ☐   | ☐  | Time taken and results ____________
| ☐   | ☐  | High blood pressure: Is your blood pressure controlled by medication? ____________
| ☐   | ☐  | Do you take antibiotics prior to medical or dental procedures? Antibiotic and dose ____________
| ☐   | ☐  | Heart problems ____________
| ☐   | ☐  | Heart pacemaker, implanted cardiac defibrillator ____________
| ☐   | ☐  | Lung disease: (such as Asthma, Emphysema) ____________
| ☐   | ☐  | Sleep apnea ____________
| ☐   | ☐  | Cancer – Location ____________
| ☐   | ☐  | Kidney disease ____________
| ☐   | ☐  | Neurological problems: (such as seizures) ____________
| ☐   | ☐  | Gastrointestinal disease or symptoms: (such as reflux, Crohn’s Disease, ulcerative colitis) ____________
| ☐   | ☐  | Liver disease: (such as cirrhosis, hepatitis) ____________
| ☐   | ☐  | Glaucoma ____________
| ☐   | ☐  | I smoke/use tobacco products. If NO: Do you have a history of use? (circle one) YES / NO
| ☐   | ☐  | If YES or HISTORY: Amount per day ____________ For how many years ____________
| ☐   | ☐  | Alcohol/substance use: How much per day? ____________ Last drink ____________
| ☐   | ☐  | Have you had a hysterectomy? ____________
| ☐   | ☐  | For women ages 12–50, when was the first day of your last menstrual period? ____________
| ☐   | ☐  | Are you pregnant or trying to become pregnant? ____________
| ☐   | ☐  | Is there a possibility that you might be pregnant? ____________
| ☐   | ☐  | Other (such as arthritis, blood disorders, HIV, infectious diseases, breast feeding) ____________
| ☐   | ☐  | Do you follow a special diet for medical reasons? (For example, gluten-free) ____________

Please list your surgeries ____________

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**Patient Signature** ____________________________ **Date** ____________ **Time** ____________

**Signature of Admitting Nurse** ____________________________ **Date** ____________ **Time** ____________

**Reviewed by** ____________________________ **Date** ____________ **Time** ____________

**Physician Signature** ____________________________ **Date** ____________ **Time** ____________
Dear Patient,

Please complete the Allergies and Medication sections. A staff member will review this list with you if there are any questions. If you have questions about medications NOT prescribed during today’s visit, please contact your primary care physician.

**ALLERGIES:**  
☐ None (check the box if you do not have any allergies)

<table>
<thead>
<tr>
<th>Source</th>
<th>Reaction</th>
<th>Source</th>
<th>Reaction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example: Penicillin</td>
<td>Hives</td>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>1.</td>
<td></td>
<td>4.</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td>5.</td>
<td></td>
</tr>
</tbody>
</table>

**MEDICATIONS:**  
☐ None (check the box if you do not take any medications, vitamins, herbals, etc)  

<table>
<thead>
<tr>
<th>DRUG</th>
<th>STRENGTH</th>
<th>DOSE/DOSAGE FORM</th>
<th>FREQUENCY</th>
<th>ROUTE</th>
<th>LAST DOSE TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. Cardizem CD</td>
<td>180 mg</td>
<td>1 capsule</td>
<td>once a day</td>
<td>by mouth</td>
<td>9 pm last night</td>
</tr>
</tbody>
</table>

**INSTRUCTIONS:**

Staff: If, during this visit, the patient was prescribed a new medication for a chronic disease/condition or a change was made to the at-home medication regimen for a chronic disease/condition, complete the patient instructions portion below, instruct the patient regarding additions and/or changes, and provide the patient with a photocopy of this document. After completion, check box below, and file.

☐ Medication instructions were reviewed with the patient. The patient received a photocopy of this medication list.

**Patient: START/RE-START taking this at-home medication(s):**

<table>
<thead>
<tr>
<th>Condition Medication is prescribed for:</th>
<th>Take this Medication at this Strength:</th>
<th>At this Dose/Dose Form:</th>
<th>How often: (Frequency)</th>
<th>Route:</th>
<th>Start taking this Medication on:</th>
<th>Date, if any, you should stop taking this medication:</th>
</tr>
</thead>
</table>

**Patient: STOP taking this at-home medication:**

STOP taking this Medication at this Strength, Dose/Dose Form, and Frequency: ________________________________

STOP taking this Medication on: __/__/____ / ____/____ / _______

Additional Comments: ________________________________